

## Logistics Guide for Overseas Exhibits

### Respected Exhibitors & Customers:

Chengdu Longitudinal Exhibition Logistics Co., Ltd. who has only been nominated to be the exhibition logistics supplier by organizing committee of this exhibition. We would like to offer you with exhibits transportation, Customs Clearance, Inspection & Quarantine, picking up and delivery goods to your booth, and other one-stop services with our professional, quick and safe logistics. If your exhibits need to do clearance by our wuhan branch, please read carefully the guide and actively cooperate with us according to the requirements.

#### A Shipping of Exhibits.

##### 1, Logistics Window

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##### 2, Exhibits Documents

Please complete the “Application of exhibits customs clearance ” and send it with your item list to email box (zhux@ues-scm.com) for Customs confirmation in advance before On April 1, 2019. Please do not ship your cargo without our confirmed notice.

##### 3, Label:

Please ensure all boxes or cartons must have shipping mark on three sides of each outer packing, also make sure labels should be properly affixed to withstand transportation and normal handling of the item.

#### Example of Shipping Mark:

Name of Exhibition: xxxxxxxxxxxxxxxxxxxxxx

Exhibitor Name : xxxxxxxxxxxxxxxxxxxxxx

Exhibition Hall No. : xxxxxxxxxxxxxx

Booth No. : xxxxxxxxxxxxxxxxxxxxxx

Total No. of Pieces.: xxxxxxxxx

No. : xxxxxxxx

For exhibits safety during transport and handling, please mark with necessary symbols such as UP , FRAGILE, WET, GRAVITY etc.

##### 4, Packing:

Packing should be suitable for long-distance transportation and against the rain and the moisture, it can be loading & unloading repeatedly, valuables goods should not be packed in boxes & cartons.

##### 5 Port of Destination

For air shipments : WUHAN( wuhan tianhe International airport)

For sea shipments: wuhan Port

6, Consignee on B/L or Air Waybill : Chengdu Longitudinal Exhibition Logistics Co., Ltd.

Add: No. 619 parrot Avenue, Hanyang District,

Wuhan, B registry, Wuhan International Expo Centre

TEL: 13880295115

7, Please immediately send copy of B/L or Air waybill to e-mail box at zhux@ues-scm.com

B Arrangements for cargo arrival and Customs documents:

1, All relevant Customs documents must be received properly by us in wuhan before 1th May, 2019

2, Deadline of arrival wuhan for air cargo : On May 4th, 2019

Deadline of arrival wuhan for sea cargo : On May 1th, 2019

Please be advised we are unable to guarantee the cargo can be finished Customs Clearance in time if your cargoes miss above deadline in wuhan.

C Required documents for Customs Clearance.

1, Original Invoice and Packing list, Bill of lading or Air waybill.

Note: Basically, Value of goods, HS code should be shown on invoice, item name, specification, quantity etc. on packing list.

2, Power of attorney for both customs declaration and Inspection & Quarantine

3, Item name must be in both English and Chinese.

Need both paper and electronic file(Word or Excel) , If no Chinese name, please translate it into Chinese.

4, Certificate ( original) : Certificate of origin, Hygienic License.

Note: Cargo cannot be picked up from bonded warehouse until duty & tax are completed to Customs in wuhan. In order to save time, we strongly recommend our customer to prepay a certain sum of money to us for a quickly payment to customs .

Due to the particularity of exhibition cargo, high demands on time. For customs clearance smoothly before exhibition opening, we request our clients provide us detailed cargo information before On April 1, 2018 . We will do check and verify item' s name , quantity , HS code ...etc. preliminary ,and need to correct or complement Customs documents if necessary.

D, Import Customs clearance procedures:

Basic process: Initial review - Examination - Duty & Tax - Release

Initial review: All required documents will be handed over to Customs broker who will fill a declaration form properly . After checking & verification carefully ,and there are not any mistakes ,broker feeds the form data into computer and send EDI to customs examination center for a electronic declaration.

(Note: For foods and wood products, mostly should do import inspection and quarantine and get a Customs Clearance of Entry Commodities).

Examination: After EDI is accepted by customs system , the original invoice & packing list , air waybill or B/L ...etc. would be submitted to on-site customs officer for verification.

Duty & Tax : Field officer will check and calculate defined rate of duty & tax for commodity according to HS code and goods value. Then they print out duty invoice for collection and advise consignee complete payment at nominated bank.

Release : After Duty & tax to Bank ,officer will seal a release chop on the original waybill, Then consignee can pick up cargo from bonded warehouse with it.

E, Import Inspection & Quarantine Procedures:

Submit cargo' s invoice & packing list , Certificate of origin, Hygienic License...etc. documents to China Entry-Exit Inspection and Quarantine Bureau for declaration. C.I.Q. will verify commodities' origin , quantity , names ,After checking and inspection , a Customs Clearance of Entry Commodities would be signed according to P.R.C regulations ,then consignee can do customs clearance with this paper.

Due to exhibits are special cargoes , exhibitor mostly be requested to provide a certification which issued by organizer of this exhibition to customs & C.I.Q. for proving exhibitor and commodity are authenticity, this will help broker speed up cargo release and delivery.

F, Shipment Delivery.

When shipment is released by Customs , it will be picked up and move it to exhibition hall warehouse . Once exhibitor finishes all exhibition formalities and charges, it can be moved to exhibitors booth.

G, Operation Charges

- 1、 Customs fee: RMB3000.00/ AWB
2. Inspection fee: RMB800.00/ AWB
- 3、 Pick up service charge: RMB3000.00/ AWB

If by Port:

From arrival wuhan International Airport to exhibition center: ---- RMB1.00/kg (chargeable weight)

Minimum charge: ---- RMB500.00/ AWB per exhibitor

Airport terminal charge: RMB6.50/kg

If by Sea:

From arrival wuhan Port to exhibition center: ---- RMB2800.00/box

Port terminal charge: RMB5000.00/40 foot box ,RMB3000.00/20 foot box

4、 Inward Movement And Outward Movement: RMB400.00/cbm/ton

5、 Warehouse Charge:RMB50.00/cbm/day

6、 RMB1000 registration fee is charged for each ATA document, and please mark "for show" or "exhibition" in the use column of ATA.

F、 Other charges:

Above rates exclude destination charge, air / ocean freight charges, LCL charges, airport special handling charge, overtime storage duesain pier, these will be charged in accordance with actual outlay, also exclude are duty / tax, inspection charges, trade agent charges if any.

H. Tariff deposit: It should be paid to custom authorities by exhibitors.

H, Terms of payment.

All related charges and Customs Clearance fee should be settled to our account before On May 7, 2019 , only accept cash and bank transfer.

## 展品清关申请表

### Application of exhibits' customs clearance

参展商名称 Name of exhibitor		展位号 Booth No.	
联系人 Linkman		联系电话 Phone number	
传真号 Fax		Email	
起运港 Port of loading		目的港 Destination post	

运输方式 Transport means	海运 Ocean shipping <input type="checkbox"/> 空运 Air transportation <input type="checkbox"/> 公路 highway <input type="checkbox"/> 其他 else <input type="checkbox"/>	预计到港时间 ETA	
件数 No. of cases		重量/体积 Weight/volume	
贸易方式 Mode of trade	暂时进出口 Temporary import and export <input type="checkbox"/> 一般贸易 General trade port <input type="checkbox"/> ATA 单证册 ATA carnet <input type="checkbox"/>		
展品处置方式 Treating method of goods after exhibition	原样返回 backhaul <input type="checkbox"/> 留售 stay for sale <input type="checkbox"/> 赠送 present <input type="checkbox"/> 销毁 destroy <input type="checkbox"/>		
随附单证 Documents needed	装箱单、形式发票、货运单 Please attach packing list , commercial invoice and waybill shipping list		
备注 Remark			

If you need our customs clearance service, please fill in this form, and Email to zhux@ues-scm.com before On April 1, 2019